

# Pride Lafayette

Your proud link to Lafayette's GLBTI community  
658 Main St., Suite 218, Lafayette, IN 47901 • 765-420-5388

## OUToberFest 2008 Vendor Application

(Please complete both pages)

Please complete this registration form and return it with payment to the address listed above or at the bottom of this form. Envelopes must be post-marked by September 20, 2008. After the early deadline of September 20, 2008, there will be an increase. There is very limited space this year and consideration will be on a first come first served basis. Pride Lafayette, Inc. reserves the right to refuse any vendor we feel to be inappropriate. Because of the low cost involved and the limited number of spaces, no refunds will be allowed.

Quantity		By 09/20/08	After 09/20/08	
_____	For Profit Vendor	\$50.00	\$75.00	_____
_____	Not-For Profit Vendor	\$30.00	\$45.00	_____
_____	EZ-Up Canopy	\$50.00	\$60.00	_____
_____	Canopy Set Up	\$10.00	\$15.00	_____
_____	Electric (VERY Limited)	\$10.00	\$20.00	_____
	Total:			\$ _____

Organization/Company Name: \_\_\_\_\_

Organization/Company Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Briefly describe what your organization/company does: \_\_\_\_\_

Will you be selling any items at your booth? (Please circle one) YES NO

Please list all items you will be selling: \_\_\_\_\_

OUToberFest 2008: Tippecanoe County Pride Festival Vendor Application

**\*\*\*Electrical Needs (\$10.00 fee):**

Will you need electricity for your booth?

**YES**

**NO**

If yes, what are your electrical needs? What type of items (cash register, computer, TV, etc.) will you be using that needs electricity? Please be specific. Electrical is VERY limited. Please bring extension cords.

**Special Booth Requests (we will attempt to accommodate all requests on a first come first serve basis):** \_\_\_\_\_

**NOTES:**

- ✓ **Vendor booths include a 10' x 10' booth space, one 8' table and 2 chairs.** If you require additional space, you must pay for an additional booth space.
- ✓ Set up of all booths must be completed by **3:30 p.m.** Booths must be staffed from **4:00 p.m. until 11:30 p.m.** Tear down may occur **ONLY** after 11:30 p.m.
- ✓ **Failure to clean up your booth area will result in a \$100.00 clean-up fee being charged to your organization or business.** Do not leave boxes, literature or other items in your booth at the end of the day.
- ✓ No booth is considered registered without payment. All checks must be drawn on a U.S. bank account. Any additions the day of the event must be paid by cash. No Exceptions!

**Special Notes for Food Vendors:**

- ✓ All food vendors who are cooking food must provide ground cover under their booth for grease.
- ✓ Food vendors who are cooking on site must have a fire extinguisher in their booth.
- ✓ You will charge for any food or drink you sell. You won't pay us a cut, so please keep prices fair.
- ✓ Food vendors must comply with all Indiana Health Department rules & regulations. All permits must be available for inspection at any time during the event.
- ✓ No alcoholic beverages can be sold by anyone other than Pride Lafayette, Inc. approved vendors.

**Method of Payment:** Please make check payable to Pride Lafayette, Inc.

**Acknowledgement:**

By signing this application, I acknowledge that I have read and agree to the information in the application and the Terms & Conditions outlined by Pride Lafayette, Inc.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Mail application and payment to:**

**Pride Lafayette, Inc.  
P. O. Box 4221  
Lafayette, IN 47903**

## **Terms and Conditions for All Organizations & Businesses**

Pride Lafayette, Inc., proudly presents OUToberFest 2008: Tippecanoe County Pride Festival-- a celebration of Gay, Lesbian, Bisexual & Transgender Pride as an educational and entertainment event and reserves all rights as producers. Any reproduction, broadcast or commercial use of any portion of the event, in whole or in part, in any form, without explicit prior consent of Pride Lafayette, Inc. is strictly prohibited. By submitting a Vendor Application, you hereafter referred to as a "vendor" agree to comply with the following provisions:

- 1) All business or other activity for which VENDOR has rented space must be conducted in the designated booth area ONLY. Distribution, layout or hanging of any items outside designated booth area is not permitted.
- 2) All materials deemed offensive by Pride Lafayette, Inc. will not be permitted to be sold or displayed. Please keep "adult oriented material" out of view of minors.
- 3) All vendors and employees are expected to monitor themselves on all matters of conduct, attire, etc.
- 4) No displays over 8 ft. in height or extending beyond the 10' x 10' booth are permitted without explicit permission.
- 5) Vendor is responsible for paying all fees, and obtaining all permits required by any federal, state or local governmental entity, including, but not limited to, the City of Lafayette. Please note that Pride Lafayette is required to submit a list of all participating vendors to the City of Lafayette. Pride Lafayette is not responsible for the collection or submission of any such governmental fees.
- 6) Pride Lafayette, Inc. will maintain event insurance for the overall event, but all vendors must add Pride Lafayette, Inc. as an additional insured party to their insurance policy for the day of this event. Pride Lafayette, Inc. assumes no liability for vendors or their invitees or licensees within or around vendor's allotted area. Pride Lafayette, Inc. reserves the right to require proof of insurance prior to, during, or following the event. Pride Lafayette, Inc. reserves the right to remove any vendor not properly insured without any refund or any fees due or paid Pride Lafayette, Inc.
- 7) Vendors shall not display, offer for review, or sell any illegal or contraband items. The laws of the State of Indiana and local ordinances of the City of Lafayette shall control. Vendors shall not display, offer for review, or sell any items that are unlicensed and/or copies/interpretations of licensed or registered items at any or all sites and operations of OUToberFest 2008.
- 8) Vendor(s) shall indemnify and hold harmless Pride Lafayette, Inc., its agents, successors, and assigns for any losses that should arise out of Vendor(s) actions, business activity or otherwise arising out of or from Vendor's participating in the subject event. Vendor(s) shall hold Pride Lafayette, Inc. harmless for any losses that should arise due to cancellation of the event, regardless of cause.

\_\_\_\_\_ agrees and will comply with the above.  
Name of Organization/Business

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_